THE UNIVERSITY OF HONG KONG
FACULTY OF DENTISTRY

From the Faculty Office.
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CONTRACT RESEARCH

1. Our researchers may be approached from time to time by government departments, public organizations or industrial/commercial partners, to collaborate in a project of a contract research nature.

2. Contract proposals need to be prepared according to a specified format, much in the same manner as grant proposals.

The steps below outline the procedures to be followed.

A) Principal Investigator (PI) to submit a draft agreement and a completed Contract Research Form (http://intraweb.hku.hk/local/rss/tto/contract-research-form.doc) to the Research Services for review.

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B) RS to co-ordinate a review of the draft agreement by the Technology Transfer Office (and by Finance and Enterprises Office if financial terms involved) to ensure compliance with the relevant policies of the University.

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C) After the agreement has been reviewed and accepted by all the contracting parties, RS will arrange for it to be signed by an authorized representative of the University.

[Note: The authority to enter into a contract agreement rests with a person acting under the expressed or implied authority of the Council. In most cases, research contracts are signed by the Pro-Vice-Chancellor (Research) or his/her authorized representative, on behalf of the University.]

3. Further details and some agreement templates are available at the Research Services website (http://www.rss.hku.hk/contracts/contract-research)

4. For enquiries, researchers can contact Ms. Hung Lo, Administrative Assistant, Research Services <email: rss.lhung@hku.hk, telephone: 22194889>. 